



M/S _____

BANK RECONCILIATION STATEMENT

As on _____

S.No.	Particulars	Amount (₹) (Plus items)	Amount (₹) (Minus items)
	Balance as per Pass Book	10,000	
(ii)	Cheque deposited into bank, but not receipted in cash book		500
(iii)	Cheque receipted I cash book but not deposited	1,200	
(iv)	Insurance premium paid directly by the bank	800	
(v)	Bank charges entered twice in the Cash Book		20
(vi)	Cheque receipted twice in Cash Book	1,000	
(vii)	Cheque dishonoured but not recorded in cash book	5,000	
	Total	18,000	520
	Balance as per Cash Book		17,480
		18,000	18,000